

Report of:	Ian Wright - Director of Finance Councillor Chris Hobson - Executive Member for Finance & Governance
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Submitted to:	Executive - 13 April 2021
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Subject:	Tender Pipeline Approval 2021/22
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Summary

Proposed decision(s)
That Executive approves the tender pipeline for 2021/22 including the delegation of responsibility for award to the relevant Director in consultation with their Executive Member

Report for:	Key decision:	Confidential:	Is the report urgent? ¹
Decision	Yes	n/a	No

Contribution to delivery of the 2020-23 Strategic Plan		
People	Place	Business
Procuring high quality services to meet the needs of our residents.	Potential to stimulate local market and create employment opportunity especially for high value contracts.	Ability to encourage and engage local supply chains especially for high value contracts.

Ward(s) affected
All wards are affected

¹ Remove for non-Executive reports

What is the purpose of this report?

1. To approve Middlesbrough Council's tender pipeline for 2021/22 and agree delegation of award to the relevant Director in consultation with their Executive Member.

Why does this report require a Member decision?

2. In line with the Council's Scheme of Delegations Executive approves where a contract will be let in excess of £150k.

Report Background

3. A tender pipeline for April 2021 to 31st March 2022 has been developed as part of our work programme. In order to strengthen governance over procurement we wish Executive to agree the intended procurement activity and delegate authority for contract award to the relevant Director in consultation with their Executive Member.
4. Whilst a tender pipeline has never previously been presented the Specialist Commissioning and Procurement Senior Manager wants to further strengthen internal governance arrangements.
5. The tender pipeline will be a live record which will be maintained by the Commissioning and Procurement Team and available for the supplier market to view on the Council's website.
6. In the event that new tenders are added during the year then individual Executive reports will be presented. Please note that this should be minimal because this should only occur where new funding is available.

What decision(s) are being asked for?

7. That Executive approves the tender pipeline for 2021/22 including the delegation of responsibility for award to the relevant Director in consultation with their Executive Member.

Why is this being recommended?

8. To further strengthen governance arrangements for procurement activity undertaken by the Council.

Other potential decisions and why these have not been recommended

9. There are no other decisions.

Impact(s) of recommended decision(s)

Legal

10. This decision will enhance governance of procurement and is welcomed by Legal services.

Financial

11. This decision will enhance Finance services knowledge of tender activity of the Council and is welcomed by the service.

Policy Framework

12. This decision will support delivery of the Mayor's Vision, assist in budget planning and achievement of the Medium Term Financial Plan and help deliver the Council's Strategic Priorities through procurement of services.

Equality and Diversity

13. An Impact Assessment has been completed and found no concerns that the Tender Pipeline and delegation of responsibility could have any adverse effects and the assessment is attached as Appendix A.

Risk

14. There are no direct risks associated with this report.

Actions to be taken to implement the decision(s)

15. The Tender Pipeline 2021/22 will continue to be published on the Council's website and used to engage with the market.
16. The Specialist Commissioning and Procurement Senior Manager will implement a formal sign off process for Directors and procurements that fall under their remit.

Appendices

Appendix A – Tender Pipeline 2021/22

Appendix B – Impact Assessment

Background papers

No background papers were used in the preparation of this report.

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APPENDIX A

TENDER TITLE	DESCRIPTION OF SERVICE	ANTICIPATE PUBLISH DATE *	ANTICIPATED TENDER ROUTE	DIRECTOR (DELEGATED FOR AWARD)
Alternative Education Framework	Range of alternative education delivery services for young people excluded from school.	Apr-21	Tender	Director of Children's Services
Unix Oracle Environment, Hardware & Services (ICT)	A complete server and storage solution for ICT services.	Jun-21	Framework	Director of Legal & Governance
Supply, Install, Maintenance & Servicing of CCTV	The supply, installation and maintenance of CCTV provision across Middlesbrough.	Jun-21	Tender	Director of Environment & Communities
Independent Investigating Officer/ Independent Person - (Children's Complaints & Secure Reviews)	Individual Investigating Officers and Person's that support the Council in investigating complaints and carrying out secure reviews to ensure the voice of the child is heard.	Jun-21	Tender	Director of Children's Services
Actuarial Benefits and Governance Consultancy Services (Teesside Pension Fund)	To provide advice, guidance and regulatory support to the Teesside Pension Fund.	Jul-21	Framework	Director of Finance
Tracking Devices (vehicle)	Supply of tracking devices for Council owned vehicles.	Aug-21	Quotation	Director of Environment & Communities

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TENDER TITLE	DESCRIPTION OF SERVICE	ANTICIPATE PUBLISH DATE *	ANTICIPATED TENDER ROUTE	DIRECTOR (DELEGATED FOR AWARD)
Insurance Services	Provision of insurance cover for the Council.	Sep-21	TBC	Director of Finance
Specialist Prescribing Service	This Specialist Clinical Support Service offers support and interventions including prescribing, testing and detoxification for the treatment of alcohol or other drug dependence to adults and young people in Middlesbrough.	Sep-21	Tender	Director of Public Health
Supply of Memorial Plaques, Vases and associated products	Supply of memorial plaques, vases and other associated products for the Council crematorium service.	Dec-21	Tender	Director of Environment & Communities
Short Break Services	Short Break & Respite provision for Children and Young People with disabilities.	Jan-22	Tender	Director of Children's Services
Traffic Signals Framework	Framework for the Supply & Delivery of Traffic Signal Poles, General Eqpt, Repairs & Removals, Cabling and parts, Installation services and ITC equipment for Traffic Management Systems	Apr-21	Framework	Director of Environment & Communities

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TENDER TITLE	DESCRIPTION OF SERVICE	ANTICIPATE PUBLISH DATE *	ANTICIPATED TENDER ROUTE	DIRECTOR (DELEGATED FOR AWARD)
HWRC - Haverton Hill (Middlesbrough and Stockton Council and Stockton are leading the procurement)	Provision of a waste tip for both Middlesbrough and Stockton residents.	2021/22	Tender	Director of Environment & Communities
Parking Ticket Machines	Supply and maintenance of car parking ticket machines for car parks in Middlesbrough.	2021/22	TBC	Director of Environment & Communities
Teesside Pension Fund Administration	Supplier to provide administration function on behalf of the Teesside Pension Fund.	2021/22	TBC	Director of Finance
Therapeutic Services Framework	Range of suppliers offering therapeutic intervention services for children and young people to be called off as identified as part of care plan.	2021/22	Tender	Director of Children's Services
Document Storage & Retrieval	Supplier to provide a documentation storage and retrieval service for Middlesbrough Council.	2021/22	TBC	Director of Legal & Governance
Kerbside Recycling (Middlesbrough and Redcar & Cleveland and potentially South Tyne & Wear Waste Partnership)	Provision of a kerbside recycling collection and disposal..	2021/22	Tender	Director of Environment & Communities

* Please note that dates are not fixed and could be changed dependent upon circumstances.

TBC - procurement routes are still being considered to ensure the right route to market is identified.